

Vendor Agreement

Rain date: November 8, 2025. Non-refundable fee, unless event is cancelled/postponed for unforeseen circumstances



Saturday, November 1, 2025 from 10 am - 6 pm

Business _____ Contact _____

Address _____ City _____

State _____ Zip _____ Email _____

Cell _____ Web: <http://www.> _____

Goods/Services _____

Please check the appropriate box: ☐ \$50 (Non-Food Vendor) ☐ \$200 (Food Vendor)

Make check payable as listed below or to pay by credit card: _____ VISA _____ MC

Card Number _____ Exp date _____ Code _____

I hereby authorize my card to be charged the amount checked above

Signature: _____ Date: _____

**Send application and make checks payable to:
Rotary Club of Hendersonville Foundation | PO Box 2703 | Hendersonville, TN 37077**

When mailing application, please denote VENDOR FORM/PAYMENT on outside of envelope

To ensure we are alerted to your desire to sponsor this event and for more information, please contact Julie Meriwether at julie@elevate50 or 615-822-8758

TO SAVE TIME: (1) you may scan & email your form, or (2) contact Julie Meriwether for drop off location

Rotary Club of Hendersonville Foundation is a 501(c)(3) charity and a portion of your check or donation may be tax-deductible. We recommend you check with your tax preparer or other qualified expert.



Vendor Policies

*** This page MUST accompany contract/application***

Business _____

Contact _____

Phone _____

Email _____



1. The rain date for FallFest at the Barn (hereinafter called "FFAB"). Is November 8, 2025. The vendor fee is **NON-REFUNDABLE**. Should unforeseen circumstances that prevent the holding or rescheduling occur for event, the fee will be refunded;
2. Booth assignment will be made on a first-come, first-served basis. Only receipt of required fee constitutes payment and booth assignment;
3. Booth space is open to retail and/or service provider vendors. FFAB reserves the right to determine eligibility of vendor for inclusion in event and vendor is responsible for their own sales tax collection;
4. Fee is for **BOOTH SPACE ONLY**. Should your booth require electricity, you must provide your own generator AND we must know if utilizing generator on your application. You are responsible for supplying tents, tables, chairs, generator (if needed), power cords or anything else that makes your booth work;
5. Set up begins at 7:30 am and must be completed no later than 9:30 am. Due to layout, there are to be **no exceptions**. Vendors who has not yet arrived and set up prior to 8:30 am acknowledges that **FFAB** reserves the right to deny entrance and may assign booth to another vendor, or make such other use of the space as deemed necessary or appropriate, with no refund eligible to you; you are not permitted to sublet booth without expressed written consent of FFAB; there shall be NO sharing of booth space;
6. **All vendors' vehicles must be removed from vendor area by 9:30 am. This area must be free of all vehicles to ensure patron safety.** Vendors will park according to directions given by FFAB parking staff;
7. Vendors will only use space assigned them by FFAB and will not enter event area without checking in first;
8. Event hours are as follows: Saturday, November 1, 2025 – 10:00 am – 6:00 pm;
9. **It is especially noted that: NO VENDOR (other than Food vendors) shall be permitted to sell, trade or give away any food or drink item whatsoever – NO EXCEPTIONS. However, if your business is dips, energy drinks and so forth, you will be permitted to give samples, but it must be made clear to FFAB staff on your application;**
10. Booth shall be kept intact until closing of event, at 6:00 pm. It is also specifically noted that all booths must be dismantled and items removed immediately following the close of the event, unless otherwise approved by FFAB;
11. It is specifically declared that all vendors will confine their activities to conform to specifications set by FFAB, and vendors shall abide by the general agreements between FFAB and the City of Gallatin, and also for specifications for booth space and the directions of both the Gallatin Police Department, Sumner County Sheriff's Department, and Fire Marshall's office for booths within the premises;
12. Certificates of Insurance is required for food truck vendors. Said vendor agrees to protect, save and hold Rotary Club of Hendersonville, all members and officers thereof and the Sumner County Tourism, and the Rogers Group (collectively called "Indemnities") forever harmless for any damages or charges imposed for violation of any law or ordinance, whether occasioned by the negligence of the vendor or those holding under the vendor, and save, and hold harmless the Indemnities against and from any and all losses, costs, damage, from or out of by reason of said vendor's occupancy and use of the premises, or any part thereof. It is recommended that vendors take precautionary measures such as securing easily transportable articles of value and their removal to a place of safekeeping before, during and after event hours or while the booth is not manned. It is further agreed that all articles and materials brought by the vendor is the responsibility of the vendor and the Indemnities disclaim all responsibility for these articles and materials. The parties hereto acknowledge that the foregoing disclaimer has been negotiated between the parties and is reflected in the charges applicable to this Agreement;
13. By signing this document, Vendor agrees to protect, save and hold Rotary Club of Hendersonville, all members and officers thereof and the Sumner County Tourism, and the Rogers Group (collectively called "Indemnities") forever harmless for any damages or charges imposed for violation of any law or ordinance, whether occasioned by the negligence of the vendor or those holding under the vendor, and save, and hold harmless the Indemnities against and from any and all losses, costs, damage, from or out of by reason of said vendor's occupancy and use of the premises, or any part thereof. It is recommended that vendors take precautionary measures such as securing easily transportable articles of value and their removal to a place of safekeeping before, during and after event hours or while the booth is not manned. It is further agreed that all articles and materials brought by the vendor is the responsibility of the vendor and the Indemnities disclaim all responsibility for these articles and materials. The parties hereto acknowledge tha
14. No outside food or beverage allowed, no weapons or illegal substances allowed; no backpacks/large bags allowed.

This Application sets forth the entire understanding of the parties and supersedes any and all prior agreements, whether written or oral, arrangements or understandings relating to its subject matter.

Signature _____

Date _____